



OCCC Addresses and What We Call Ourselves

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OCCC Mailing Address

The Orange County Convention Center has a single mailing address for all U.S. mail sent via the U.S. Postal Service:

Attn: OCCC Division/Rep **or** OCCC On-site Service Partner Name/Rep
Orange County Convention Center
P.O. Box 691509
Orlando, FL 32869-1509

What we are calling ourselves – OCCC Signage, Building Names, Concourses, Exhibit Halls & Meeting Rooms

The Orange County Convention Center Complex is comprised of two structures – the “West Building” and the “North/South Building”. We refer to the open walking/commuter area within these two buildings as a “Concourse”. Signage found around the OCCC Complex will display “North Concourse”, “South Concourse” and/or “West Concourse”. The concourse is the main path through the building that connects a designated group of meeting rooms and exhibit halls. Meeting room and exhibit hall numbering begins with an “N”, an “S” or a “W”, indicating its association with the North Concourse, the South Concourse or the West Concourse, respectively.

OCCC Street Addresses

The addresses listed below are not intended for mail, deliveries, freight or shipping of any kind. Instead, they are purely an aid for finding the particular concourse inside of the building in which your show is taking place:

- The **North Concourse** has frontage on Universal Boulevard. The North Concourse is located inside of the OCCC’s North Building. The address is **9400 Universal Boulevard, Orlando, FL 32819-9340**.



OCCC Street Addresses (continued)

- The **South Concourse** fronts International Drive. The South Concourse is located inside of the OCCC's South Building. The address is **9899 International Drive, Orlando, FL 32819-8104**.
- The **West Concourse** also fronts International Drive. The West Concourse is located inside of the OCCC's West Building. The address is **9800 International Drive, Orlando, FL 32819-8111**.

Recommendation to Show Managers

We encourage show managers to identify the location of their event by referring to the appropriate concourse(s). This, along with the signage discussed above, will help exhibitors and attendees find their way to the appropriate location in the most efficient manner.

OCCC Shipping Addresses

To ship a delivery to an employee of the Orange County Convention Center or a Service Partner at the Orange County Convention Center, the following is the correct shipping address to use:

Attn: Employee Name/On-site Service Partner Name
OCCC Division or On-site Service Partner Company Name
c/o Orange County Convention Center
9860 Universal Boulevard
Orlando, FL 32819-8706

To ship a delivery to any non-OCCC employee (i.e. exhibitors, show managers, attendees and/or service contractors), the following is the correct shipping to use:

- For an event being held in the West Building –

Attn: Recipient's Name
c/o Orange County Convention Center
Hall W_ (insert applicable Hall Name here – A, B, C, D, E or F)
West Concourse
9800 International Drive
Orlando, FL 32819-8111

Name of Show
Contact Phone Number
Booth Number, if applicable



OCCC Shipping Addresses (continued)

- For an event being held in the South Building –

Attn: Recipient's Name
c/o Orange County Convention Center
Hall S_ (insert applicable Hall Name here – A or B)
South Concourse
9899 International Drive
Orlando, FL 32819-8104

Name of Show
Contact Phone Number
Booth Number, if applicable

- For an event being held in the North Building –

Attn: Recipient's Name
c/o Orange County Convention Center
Hall N_ (insert applicable Hall Name here – A or B)
North Concourse
9400 Universal Boulevard
Orlando, FL 32819-9340

Name of Show
Contact Phone Number
Booth Number, if applicable